

City College of Commerce and Business Administration

Rules for filling up the form (ONLY WBCAP STUDENTS)

Documents Required:

Mandatory Documents:

- Photo
- Signature
- Age Proved(Madhyamik Admit Card)
- Mark sheet (H.S/(10+2))
- ABC Id

Optional Documents:

- Caste Certificate
- Migration Certificate
- BPL Card
- PWD Certificate
- Previous University Registration Certificate (If you already registered university then provided it). Etc.

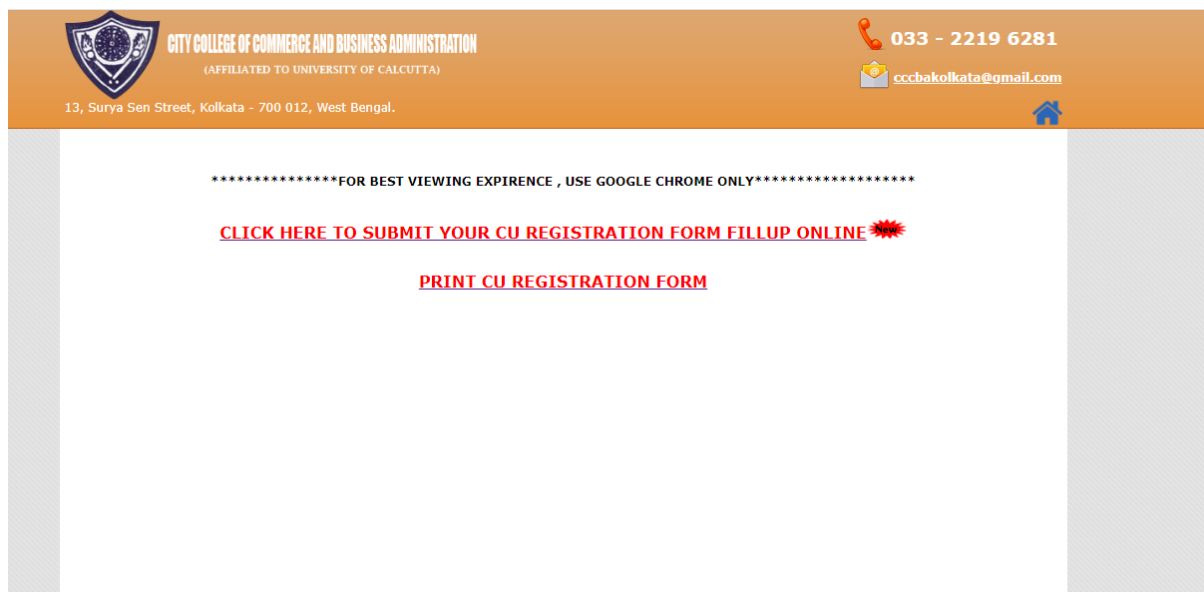
All files must be in JPG format.

Candidates are required to fill up the form by using this below link:

<http://capcccbaformfillup.cccbaonlineadmissionportal.in/index.aspx>

Step -1:

Click the link show below screen:



Step -2:

Click on “[CLICK HERE TO SUBMIT YOUR CU REGISTRATION FORM FILLUP ONLINE](#)” and open the below screen.

Step-3:



If you registration on B.Com (Hons. /Major) then click on” **CU Registration for - 4 Years B. Com. Hons. / Hons. With Research (CCF)**” this button.

If you registration on B.Com (Genl.) then click on “**CU Registration for - 3 Years B. Com. Multidisciplinary (CCF)**” this button.
Then open below screen

Step -4:

The screenshot shows the registration form for City College of Commerce and Business Administration. The header includes the college logo, name, affiliation to the University of Calcutta, address (13, Surya Sen Street, Kolkata - 700 012, West Bengal), phone number (033 - 2219 6281), and email (cccbakolkata@gmail.com). The form title is "CU Registration Form For B.Com Honours (4 Years) (SESSION: 2025-2026) SEMESTER I". It specifies the date as Friday, 26-September-2025 and instructs users to fill in block letters. A search bar for the Centralised Mobile Number is present. Below this is a table with four rows for personal details: Name in Full, Date of Birth, Nationality, and Religion. Each row has a text input field and a dropdown menu.

City College of Commerce and Business Administration	
13, Surya Sen Street, Kolkata - 700 012, West Bengal.	
INSTRUCTION SHOULD BE FOLLOWED STRICTLY	
CU Registration Form For B.Com Honours (4 Years) (SESSION: 2025-2026)	
SEMESTER I	
Date - Friday, 26-September-2025	
FILL IN THE FORM IN BLOCK LETTERS	
Enter Centralised Mobile Number :	Search
1. Name in Full *	
2. Date of Birth *	Calendar Gender * Select
3. Nationality *	INDIAN
4. Religion *	Hinduism

FIRST ENTER YOUR MOBILE NO USED DURING ADMISSION THEN SEARCH. WHEN DATA SHOW IN THE REGISTRATION FORM, FILL THE FORM CAREFULLY AND CLICK ON “**SUBMIT**” BUTTON.

Step -5:



CITY COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION
(AFFILIATED TO UNIVERSITY OF CALCUTTA)
13, Surya Sen Street, Kolkata - 700 012, West Bengal.

**033 - 2219 6281**
 cccbakolkata@gmail.com


Please upload the following documents:

Select a photo:* Choose file No file chosen File size must be less than 50 kb	YOUR IMAGE HERE	Select your signature:* Choose file No file chosen File size must be less than 50 kb NO SIGNATURE
Attach 10 + 2 Mark Sheet:* Choose file No file chosen File size must be less than 150 kb		
Attach Your Age proof : * Choose file No file chosen File size must be less than 150 kb		

Upload the Documents.

Step -6:

Generate the Application Form No. and collect this form number and click on “**DOWNLOAD YOUR CU REGISTRATION FORM.**”



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**033 - 2219 6281**
 cccbakolkata@gmail.com


Your Application Form No. is: XXXXXXXXXX

Please remember this Application ID for further use.

[DOWNLOAD YOUR CU REGISTRATION FORM.](#)

Step -6:

Then show below screen



CITY COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION
(AFFILIATED TO UNIVERSITY OF CALCUTTA)
13, Surya Sen Street, Kolkata - 700 012, West Bengal.

033 - 2219 6281
cccbaonlineadmissionportal.in
[Home](#) [Notice Board](#)

Important Note: After log on to your dashboard please SIGN OUT from your session when you have done your works.

Admitted Students, login with following details

Form ID :

Date of Birth : (dd/MM/yyyy)

Then Enter Your **Form Id** and **Date of Birth** and click on **Login** Button.

If not open this screen then click on below link:

<http://capcccbaformfillup.cccbaonlineadmissionportal.in/CURegistration/Student/StudentLogin.aspx>

Step -7:

C.U Registration Form

Note: Please submit and wait for a minute to generate the C.U Registration Form.

Click on “**Click here to Generate C.U Registration Form**” button and CU registration has been completed successfully.

Step -8:

Then show below screen

Dashboard

[Print C.U Registration Form](#)

[View Documents List](#)

[Uploaded Documents list](#)

Click on “**Print C.U Registration Form**” and print the CU Registration Form.

NOW THE PROCESS HAS BEEN COMPLETED SUCESSFULLY. NOW PRINT YOUR CU APPLICATION FORM, CU REGISTRATION FORM AND CU CONFIRMATION RECEIPT AND KEEP AT YOURSELF FOR FURTHER USE.

ALSO CHECK COLLEGE WEBSITE REGULARY FOR FURTHER UPDATE.

